

**The Argonne Materials Order System (AMOS)**  
*Authorization to Order from Vendors*

For payroll # \_\_\_\_\_ Name \_\_\_\_\_

Cost Center # \_\_\_\_\_ Signature \_\_\_\_\_  
 of the Cost Center Manager Date

- \_\_\_\_\_ **ADD** New User with these Authorizations  
 \_\_\_\_\_ **DELETE** ALL Authorizations for this User for this Cost Center  
 \_\_\_\_\_ **MODIFY** for this User \_\_\_\_\_ Add these Rules to Existing Authorizations  
 \_\_\_\_\_ **Replace Existing Authorizations with the Rules Below**

**SCOPE OF Access by this Requisitioner to Primary Vendors now and for future agreements**

\_\_\_\_\_ Open Access to ALL active Primary Vendors -- See notice below for Special Vendors

\_\_\_\_\_ Restrict Access to only the specific Vendors that are marked below:

**Either authorize "A" (ADD) or prohibit "D" (DELETE) access by vendor:**

Primary Vendors	Category of Materials	Code	A or D
Corporate Express	Office Supplies	A2	
Chicago Tube and Iron	Pipe, Tube & Fitting Supplies	B1	
C. C. Wagner and Company	Building, Road Material, Lumber & Supplies	C1	
Malelo and Company	Photo/Video/AV/Data Storage Supplies	D3	
Englewood Electric (EESCO)	Electrical Supplies	E1	
Fisher Scientific	Laboratory Supplies and Chemicals	F1	
VWR International, Inc.	Laboratory Supplies and Chemicals	G1	
ICI Glidden Paint Company	Paint and Supplies	H5	
Wildflower International	HP Printers & Varian Vacuum Products	I2	
North American Corporation	Janitorial Chemicals	J2	
Newark In-One Electronics	Electronics	K2	
Carlton-Bates Electronics	Electronics	K3	
Sayers Computer Source	Computer Equipment/Shrinkwrap Software/Supplies	L1	
CDWG	Computer Equipment/Shrinkwrap Software/Supplies	L2	
Linde Gas LLC	Gases (cylinders)	M1	
Working Class Uniforms	Clothing (uniforms)	N3	
Bearing Headquarters	Bearings and Power Transmission Supplies	O1	
Motion Industries	Bearings and Power Transmission Supplies	O2	
W. W. Grainger	MRO Supplies and Tools	P2	
McMaster-Carr Supply Co	MRO Supplies and Tools	Q1	
Instrument Associates	Tube Fittings( <b>Parker</b> )/Valves/Accessories	R1	
Chicago North F.S.T.	Tube Fittings( <b>Swagelok</b> )/Valves/Accessories	S1	
Stores East - ANL	ANL Forms, materials from onsite warehouse	SE	
Unity Supply	Janitorial Supplies	U1	
Hagemeyer/Vallen Safety Supply	Safety Supplies	V1	
Sigma-Aldrich- Supelco-Fluka	Chemicals and Laboratory Supplies	X2	

**To order from these special vendors, include a justification for not using the primary vendors and submit with this form to the Manager, Purchasing/Systems Contracts.**

Special Vendor(s)	Category of Materials	Code	A or D?
Xpedx	Paper	Z1	

**Forward form to OCF-PRO in Building 201 or FAX to Procurement at 2-4517**